

St. Joseph Township-Swearingen Memorial Library Board of Trustees
Minutes of the Thursday, April 17, 2025 meeting:

Members present: Carol Emmerling-DiNovo (Vice President), William Hechler, Dawn Huls, Rick Ingram, Jessica Kerner (Secretary), Kathy Munday (President), Andrew Schaefer (Treasurer)
Others present: Susan McKinney (Librarian)
Absent: None

Call to Order

Munday called the meeting to order at 7:03 pm.

Approval of Minutes

Emmerling moved to approve the minutes of the March 27, 2025 meeting. Schaefer seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

Treasurer's Report

Schaefer gave the Treasurer's Report. As of April 17, 2025, the Gifford Township account will have a balance of \$19,399.09. The Gifford Trust account will have a balance of \$13,716.19. Kerner moved to approve the Treasurer's Report. Huls seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently distributed:

| Type/Account # | Due Date | Investment Value | Interest Rate |
|------------------|------------|------------------|---------------|
| CD Gifford/8575 | 7/30/2025 | 30,000 | 2.96% |
| CD Longview/4641 | 8/24/2025 | 15,000 | 2.97% |
| CD Longview/1499 | 9/18/2025 | 15,000 | 2.97% |
| CD Gifford/8326 | 11/18/2025 | 15,000 | 2.96% |
| CD Longview/0145 | 11/29/2025 | 15,000 | 2.97% |

Librarian's Report

McKinney submitted her report, updating the board on all activities this month. McKinney will be out of the library May 29-31 and June 5-7. The Spring Used Book Sale begins April 28. Junior Librarian Orientations start the week of April 21, with the deadline for applications being May 2. McKinney submitted for the Ameren grant in February to use for the Summer Reading Program party. We will get that \$1000. All preparations are under way for the reading program, including donation letters and flyers to the schools. McKinney presented program numbers to the board for the recent programs at the library, with 17 attending the Marguerite Henry program, 7 for the Kent Brown program, several for I-Cash, and 3 to visit Adam Niemerg's satellite office.

Committee Reports

Budget & Investments:

None

Building & Grounds:

Mike fixed the sensors on the spotlights outside to ensure that they are working properly. Matt's cleaning service has gone well the first couple weeks.

Policy & Planning:

None

Old Business

COVID and Library Services -Keep as is. There have been no complaints.

TIF Update – McKinney and Huls attended the village meeting this week, and updated the board on the upcoming vote on the TIF district. The village has sent the contract to the township, and the township lawyer is currently looking it over. Todd and the township have verbally stated that they will take care of the library after the TIF passes at the end of the month if it falls on hard times with TIF money being diverted to other places.

AT&T Phone Discussion - McKinney requested permission to get quotes from companies to look at a better price. The phone bill is too high.

New Business

None

Adjournment

Emmerling moved to adjourn the meeting. Munday seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Schaefer. Munday was absent for the vote. The motion carried.

The meeting was adjourned at 8:00 pm. The next meeting is scheduled for Thursday, May 8, 2025 at 7:00 pm.

Respectfully submitted,

Jessica Kerner, Secretary