

St. Joseph Township-Swearingen Memorial Library Board of Trustees
Minutes of the Thursday, February 20, 2025 meeting:

Members present: Carol Emmerling-DiNovo (Vice President), William Hechler, Dawn Huls, Rick Ingram, Jessica Kerner (Secretary), Kathy Munday (President), Andrew Schaefer (Treasurer)
Others present: Susan McKinney (Librarian)
Absent: None

Call to Order

Munday called the meeting to order at 7:03 pm.

Approval of Minutes

Ingram moved to approve the minutes of the January 30, 2025 meeting. Emmerling seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

Treasurer's Report

Schaefer gave the Treasurer's Report. As of February 20, 2025, the Gifford Township account will have a balance of \$47,607.71. The Gifford Trust account will have a balance of \$13,467.19. Kerner moved to approve the Treasurer's Report. Huls seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently distributed:

Type/Account #	Due Date	Investment Value	Interest Rate
CD Gifford/8575	7/30/2025	30,000	2.96%
CD Longview/4641	8/24/2025	15,000	2.97%
CD Longview/1499	9/18/2025	15,000	2.97%
CD Gifford/8326	11/18/2025	15,000	2.96%
CD Longview/0145	11/29/2025	15,000	2.97%

Librarian's Report

McKinney submitted her report, updating the board on all activities this month. The UI Extension held 2 caregiver seminars in February, adult coloring time was on February 10, Bingo, and story time has regular attendees. Local author, Chris Gerrib will be in the library on February 24th, Ben Franklin will hold a Tax Q&A on March 8, and I-Cash on April 1. Starting March 6th, Crisis Nursery will be holding a weekly Baby Music Group. Marguerite Henry Program will be held March 31st. Kent Brown, another local author will be in April 14. McKinney is working with an author out of Champaign to host an Author Fair in July. McKinney also shared staff evaluations with the board.

McKinney submitted her annual report. CONGRATULATIONS AND THANK YOU to McKinney on 35 years at the library!

Committee Reports

Budget & Investments:

McKinney submitted her proposed budget for the new fiscal year. The board went over the differences between this year and the proposed lines. The committee will meet before the next meeting in March to draw up the final budget.

Building & Grounds:

McKinney requested that Schaefer come replace some light bulbs throughout the building.

Policy & Planning: None

Old Business

COVID and Library Services -Keep as is. There have been no complaints.

TIF Update – The board discussed information passed out at the village meeting and township meeting.

AT&T Phone Discussion - The board discussed options, especially since the Caller ID went out this week. AT&T is blaming the phones, but the issue is still being looked into. The contract with AT&T ends December 1. McKinney is looking at possible buyout options.

New Business

None

Adjournment

Munday moved to adjourn the meeting. Ingram seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

The meeting was adjourned at 8:08 pm. The next meeting is scheduled for Thursday, March 27, 2025 at 7:00 pm.

Respectfully submitted,

Jessica Kerner, Secretary