

**St. Joseph Township-Swearingen Memorial Library Board of Trustees**  
**Minutes of the Thursday, November 14, 2024 meeting:**

Members present: Carol Emmerling-DiNovo (Vice President), William Hechler, Dawn Huls, Rick Ingram (Arrived at 7:22), Jessica Kerner (Secretary), Kathy Munday (President), Andrew Schaefer (Treasurer)  
Others present: Susan McKinney (Librarian)  
Absent: None

**Call to Order**

Munday called the meeting to order at 7:06 pm.

**Approval of Minutes**

Schaefer moved to approve the minutes of the October 24, 2024 meeting. Emmerling seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Kerner, Munday, Schaefer. Ingram absent for vote. The motion carried.

**Treasurer's Report**

Schaefer gave the Treasurer's Report. As of November 14, 2024, the Gifford Township account will have a balance of \$86,457.94. The Gifford Trust account will have a balance of \$12,641.16. Schaefer will take care of the CDs that are due in November. Emmerling moved to approve the Treasurer's Report. Kerner seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Kerner, Munday, Schaefer. Ingram absent for the vote. The motion carried.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently distributed:

Type/Account #	Due Date	Investment Value	Interest Rate
CD Gifford/8326	11/18/2024	15,000	3.25%
CD Longview/0145	11/22/2024	15,000	3.21%
CD Gifford/8575	7/30/2025	30,000	2.96%
CD Longview/4641	8/24/2025	15,000	2.97%
CD Longview/1499	9/18/2025	15,000	2.97%

**Librarian's Report**

McKinney submitted her report. She will be off November 23-30, but will have her computer to work on book orders while out of state. The library had 98 people for the Halloween parade, where 47 treats were handed out. John Milas was at the library Monday, October 28, and he gave the library a copy of his book. 13 participants came for the ICash program through the State Treasurer's office. 7 people completed passports for the library crawl. Christmas crafts will be available in December, and the library will be participating in the Village Scavenger Hunt. McKinney also shared the survey answers with the board.

**Committee Reports**

**Budget & Investments: None**

**Building & Grounds:**

Mike replaced some lights throughout the library.

**Policy & Planning:** Ingram is really wanting something to come up, because he almost forgot he was on the committee.

None

### **Old Business**

**COVID and Library Services** -Keep as is. There have been no complaints.

**TIF Update** – Huls was unanimously acclaimed as our representative for the joint committee.

### **New Business**

#### **Serving Our Public**

The board reviewed the checklists in chapters 9-13, Serving Our Public for the Per Capita Grant.

Ingram mentioned the passing of a former board member, Dick Sleuth. It was suggested that something be done in remembrance of Dick and the work he did for the library.

**2025 Meeting Dates** – Dates have been set for the 2025 meetings.

January 30, February 20, March 27, April 17, May 8, June 19, September 18, October 23, November 20  
Heckler moved to approve the slate of dates, which will be subject to change. Ingram seconded it. Yes: Emmerling, Heckler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried

### **Adjournment**

Munday moved to adjourn the meeting. Schaefer seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

The meeting was adjourned at 8:14 pm. The next meeting is scheduled for Thursday, January 30, 2024 at 7:00 pm.

Respectfully submitted,

Jessica Kerner, Secretary