

St. Joseph Township-Swearingen Memorial Library Board of Trustees
Minutes of the Thursday, January 30, 2025 meeting:

Members present: Carol Emmerling-DiNovo (Vice President), William Hechler, Dawn Huls, Rick Ingram (Arrived at 7:14), Jessica Kerner (Secretary), Kathy Munday (President), Andrew Schaefer (Treasurer)
Others present: Susan McKinney (Librarian)
Absent: None

Call to Order

Munday called the meeting to order at 7:03 pm.

Approval of Minutes

Emmerling moved to approve the minutes of the November 11, 2024 meeting. Munday seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Kerner, Munday, Schaefer. Ingram absent for vote. The motion carried.

Treasurer's Report

Schaefer gave the Treasurer's Report. As of January 30, 2025, the Gifford Township account will have a balance of \$55,507.32. The Gifford Trust account will have a balance of \$13,354.72. Schaefer took care of the CDs that were due in November. See below. Kerner moved to approve the Treasurer's Report. Huls seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Kerner, Munday, Schaefer. Ingram absent for the vote. The motion carried.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently distributed:

Type/Account #	Due Date	Investment Value	Interest Rate
CD Gifford/8575	7/30/2025	30,000	2.96%
CD Longview/4641	8/24/2025	15,000	2.97%
CD Longview/1499	9/18/2025	15,000	2.97%
CD Gifford/8326	11/18/2025	15,000	2.96%
CD Longview/0145	11/29/2025	15,000	2.97%

Ingram Arrived.

Librarian's Report

McKinney submitted her report. She will be out of the library January 23-27. Pick-up crafts were handed out in December, and McKinney ordered enough to save for next year. The Winter Used Book Sale made \$489.61 in January. The staff has started planning for the summer reading program. The Per Capita Grant was finished in November and submitted to the State Library. Township audit documents have been provided to the auditor. UI extension will have 2 caregiver seminars on February 12 and 19. Chris Gerrib, a local author is scheduled for February 24. Ben Franklin will be in the library on March 8 to give tax advice. An I-Cash event is scheduled for March 25, and the Marguerite Henry program is scheduled for March 31. McKinney also shared IHLS and Share stats from 2024.

Committee Reports

Budget & Investments:

McKinney requested that money be moved in the budget from Building to Lawn/Snow, as this line is almost over budget for the year. Schaefer moved to transfer \$500 from the Building line to the Lawn/Snow line. Huls seconded. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

Building & Grounds:

McKinney requested that we look at snow removal bids for next winter. She will start this in June.

Policy & Planning: None

Old Business

COVID and Library Services -Keep as is. There have been no complaints.

TIF Update – McKinney handed out information and the notice of a Public Meeting which were dropped off by Joe Hackney.

New Business

AT&T Phone Discussion - McKinney is looking at other options, as AT&T is raising prices for the phone lines. She has looked at cell phones options, as well as Voice-Over IP. She will continue to explore and provide the board with more information later.

Adjournment

Hechler moved to adjourn the meeting. Schaefer seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

The meeting was adjourned at 8:02 pm. The next meeting is scheduled for Thursday, February 20, 2025 at 7:00 pm.

Respectfully submitted,

Jessica Kerner, Secretary