

**St. Joseph Township-Swearingen Memorial Library Board of Trustees
Minutes of the Thursday, April 25, 2024 meeting:**

Members present: Carol Emmerling-DiNovo (Vice President), William Hechler, Dawn Huls, Rick Ingram, Jessica Kerner (Secretary), Kathy Munday (President), Andrew Schaefer (Treasurer)

Others present: Susan McKinney (Librarian)

Absent: None

Call to Order

Munday called the meeting to order at 6:58 pm.

Approval of Minutes

Schaefer moved to approve the minutes of the March 21, 2024 meeting. Emmerling seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

Treasurer's Report

Schaefer gave the Treasurer's Report. As of April 25, 2024, the Gifford Township account will have a balance of \$16,137.04. The Gifford Trust account will have a balance of \$10,926.92. There are no CDs that come due until July of 2024. Kerner moved to approve the Treasurer's Report. Ingram seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently distributed:

Type/Account #	Due Date	Investment Value	Interest Rate
CD Gifford/8575	7/30/2024	30,000	3.25%
CD Longview/4641	8/24/2024	15,000	3.21%
CD Longview/1499	9/18/2024	15,000	3.21%
CD Gifford/8326	11/18/2024	15,000	3.25%
CD Longview/0145	11/22/2024	15,000	3.21%

Librarian's Report

McKinney reminded the board to turn in paperwork for the county. McKinney will be out of the library May 10-14 and again at the end of May. Spring book sale begins April 29th. Preparations for the summer reading program are under way. Donations are coming in and flyers are going out. The Champaign County Forest Preserve is scheduled for 2 programs in June. CRIS Healthy Aging and IL Extension are doing 2 programs in June. Junior Librarian orientations are this week. Program starts June 3rd.

Committee Reports

Budget & Investments:

We are set to receive interest on CD 8575 on April 30th in the amount of \$243.08.

Building & Grounds:

Bill is going to look into fixing the bulletin board on the back wall. He will also take a look at the shrubs on the north side of the building.

Policy & Planning:

None

Old Business

COVID and Library Services -Keep as is. There have been no complaints.

TIF Update-No new updates.

New Business

Board Officer Elections

Munday suggested that Kerner stays on as Secretary and Schaefer stays on as Treasurer. Munday stated that she would be willing to stay on as president for one more year and asked if Emmerling would be willing to stay on as Vice President. Ingram moves to approve the slate as presented by Munday. Hechler seconded it. Roll call vote Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

The president is required to do the FOIA/OMA training as the backup FOIA/OMA officer.

President Appoints Committee Members

Munday suggested that committees stay the same. Kerner and Schaefer on Budget and Investments, Emmerling and Heckler on Building and Grounds. Huls and Ingram on Policy and Planning.

Bricks for Regular SRP Sponsors

There was discussion on creating bricks for regular SRP sponsors to recognize those businesses or individuals. Susan is going to put together some phrases for the board to look at next month. The topic has been tabled.

Adjournment

Schaefer moved to adjourn the meeting. Emmerling seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.
The meeting was adjourned at 7:47 pm. The next meeting is scheduled for Thursday, May 23, 2024 at 7:00 pm.

Respectfully submitted,

Jessica Kerner, Secretary