

**St. Joseph Township-Swearingen Memorial Library Board of Trustees
Minutes of the Thursday, April 15th meeting:**

Members present: Darlene Allen, Carol Emmerling-DiNovo, William Hechler (Vice President), Rick Ingram, Kathy Munday (President), Andrew Schaefer (Treasurer)
Others present: Jessica Kerner, Susan McKinney (Librarian)
Absent: Shirley Evans (Secretary)

CALL TO ORDER

Munday called the meeting to order at 7:00 p.m.

INTRODUCTION OF VISITORS

Jessica Kerner, who was elected for one of the library board seats, was present.

APPROVAL OF MINUTES

Ingram moved to approve the minutes of the March 11th meeting as written. Allen seconded it. Roll Call vote: Yes: Allen, Emmerling-DiNovo, Hechler, Ingram, Munday, Schaefer. The motion carried.

TREASURER'S REPORT

Schaefer gave the Treasurer's Report. As of April 15, 2021, the township account has a balance of \$37,488.34. The trust account has a balance of \$8,453.31. Munday moved to approve the Treasurer's report. Ingram seconded it. Roll Call vote: Yes: Allen, Emmerling-DiNovo, Hechler, Ingram, Munday, Schaefer. The motion carried.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently are distributed:

Type/Account#	Due Date	Investment Value	Interest Rate
CD Gifford/8267	7/30/2021	30,000	0.50%
CD Longview/4641	8/24/2021	15,000	0.60%
CD Longview/1499	9/18/2021	15,000	0.40%
CD Gifford/8326	11/18/2021	15,000	0.50%
CD Longview/3254	11/22/2021	15,000	1.34%

LIBRARIAN'S REPORT

The written report was submitted by McKinney. McKinney will be out of state April 29-May 1 and May 13-15. McKinney stated that the Summer Reading Program would be June 7th to July 10th. IHLS has ended all quarantining of tubs. McCarty Cleaning Service is now in LeRoy's name because Ann has a serious health issue. The Spring Used Book Sale will be May 3rd-27th.

COMMITTEE REPORTS

Budget & Investments

No CDs mature until July.

Building & Grounds

Simply Plumbing still has not removed sink. McKinney will continue to try to reach Mark Cousert about a timeline. Mike Birt was in the library on April 15th and replaced non-working ballasts with LED lighting. He will do the men's bathroom at a later date.

Policy & Planning

McKinney stated that she found out this week that our policy for election of board officers and appointment of committees is in conflict with state statutes. Ingram presented the change to our policy. McKinney stated that since we were in conflict with state statute we should not hold it over the 30 days to vote. The changes were in Article III, Section 1 and Article III, Section 2. After discussion, Ingram corrected his amendment. By unanimous consent, the amendment to the amendment was approved. Emmerling-DiNovo moved to approve the policy change as amended. Schaefer seconded it. Roll Call vote: Yes: Allen, Emmerling-DiNovo, Hechler, Ingram, Munday, Schaefer. The motion carried.

OLD BUSINESS

The board discussed COVID time limits and number of people allowed in library. McKinney was not ready to extend hours and number of people at this time and asked that we revisit this at our May meeting. McKinney stated that at the staff meeting today the staff decided to no longer quarantine our items.

NEW BUSINESS

None

ADJOURNMENT

Ingram moved to adjourn the meeting. Hechler seconded it. Roll Call vote: Yes: Allen, Emmerling-DiNovo, Hechler, Ingram, Munday, Schaefer. The motion carried. The meeting adjourned at 7:47 p.m. The next meeting is scheduled for Thursday, May 20, 2021 at 7 p.m.

Respectfully submitted,
Carol Emmerling-DiNovo, Secretary Pro-Tem