

**St. Joseph Township-Swearingen Memorial Library Board of Trustees
Minutes of the Thursday, October 11th meeting:**

Members present: Shirley Evans (Secretary), William Hechler, Rick Ingram, Kathy Munday (President), Andrew Schaefer (Treasurer)

Others present: Susan McKinney (Librarian)

Absent: Darlene Allen, Meredith Riegel (Vice President)

CALL TO ORDER

Munday called the meeting to order at 7:01 p.m.

INTRODUCTION OF VISITORS

None

APPROVAL OF MINUTES

Evans made the motion to approve the minutes of the September 20th meeting as written. Schaefer seconded it. Roll Call vote: Yes: Evans, Hechler, Ingram, Munday, Schaefer. The motion carried.

TREASURER'S REPORT

Schaefer gave the Treasurer's Report. As of October 11, 2018, the township account has a balance of \$81705.05. The trust account has a balance of \$7883.53. Ingram made the motion to approve the Treasurer's report. Hechler seconded it. Roll Call vote: Yes: Evans, Hechler, Ingram, Munday, Schaefer. The motion carried.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently are distributed:

Type/Account#	Due Date	Investment Value	Interest Rate
CD Gifford/8151	11/18/2018	15,000	0.40%
CD Longview/3287	6/22/2019	15,000	2.00%
CD Gifford/8267	7/30/2019	30,000	2.25%
CD Longview/1499	9/18/2019	15,000	1.24%
CD Longview/3254	11/22/2019	15,000	2.00%

LIBRARIAN'S REPORT

The written report was submitted by McKinney. McKinney highlighted some items on her report including her vacation time. McKinney talked with Skalac and October 20th will be his last day to work. McKinney will run the ad for Clerk II the Sunday and Wednesday after Thanksgiving; receive applications until December 21st; test and interview the first 2 weeks of January to have someone hired by the end of January. The village is having a Halloween parade on October 27th. McKinney will be in costume and handing out treats to the children.

COMMITTEE REPORTS

Budget & Investments

Schaefer reported that a CD will mature on 11/18/18. He'll bring numbers to the meeting on the 15th.

Building & Grounds

McKinney is ordering the rope and 2 new flags from FlagsUSA. She'll contact the Boy Scouts once she has the replacement rope. Lanz Heating presented a proposal to repair the outside unit for \$665. Ingram moved to accept the proposal. Hechler seconded it. Roll Call vote: Yes: Evans, Hechler, Ingram, Munday, Schaefer. The motion carried.

Policy & Planning

None

OLD BUSINESS

None

NEW BUSINESS

Mike Birt did not get an updated proposal on the video cameras to McKinney. It will be deferred until next month's meeting.

ADJOURNMENT

Hechler moved to adjourn the meeting. Ingram seconded it. Roll Call vote: Yes: Evans, Hechler, Ingram, Munday, Schaefer. The motion carried. The meeting adjourned at 7:28 p.m. The next meeting is scheduled for Thursday, November 15, 2018 at 7 p.m.

Respectfully submitted,
Shirley Evans, Secretary