

**St. Joseph Township-Swearingen Memorial Library Board of Trustees
Minutes of the Thursday, October 12, 2023 meeting:**

Members present: Carol Emmerling-DiNovo (Vice President), William Hechler, Dawn Huls, Rick Ingram, Kathy Munday (President), Andrew Schaefer (Treasurer)

Others present: Susan McKinney (Librarian)

Absent: Jessica Kerner (Secretary)

Call to Order

Munday called the meeting to order at 7:01 pm.

Approval of Minutes

Ingram moved to approve the minutes of the September 21st meeting as written. Huls seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Munday, Schaefer. The motion carried.

Treasurer's Report

Schaefer gave the Treasurer's Report. As of October 12, 2023, the Gifford Township account has a balance of \$124,320.89. The Gifford Trust account has a balance of \$9,911.63. Emmerling moved to approve the Treasurer's Report. Huls seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Munday, Schaefer. The motion carried.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently distributed:

Type/Account #	Due Date	Investment Value	Interest Rate
* CD Gifford/8326	11/18/2023	15,000	1.00%
* CD Longview/3254	11/22/2023	15,000	0.35%
CD Gifford/8575	7/30/2024	30,000	3.25%
CD Longview/4641	8/24/2024	15,000	3.21%
CD Longview/1499	9/18/2024	15,000	3.21%

* These CD will come due shortly after our November meeting.

Librarian's Report

McKinney submitted her report. The Library has eclipse glasses for the eclipses in October 2023 and April 2024. Senior Citizen Bingo has been well attended. Seminars on IRS Scams and Consumer Fraud are scheduled for October 26. Brookdale was hosted October 12. Although no one attended this session one family who attended previously continues to work with the agency. There were no attendees at Story Hour on the 9th or the 10th. The Library Crawl will continue through the end of the month. Alan Woods (husband of a member of the former St. Joseph Women's Club) gave a note about Ruth Johnson to the Library. Johnson donated her sketches of local sites to the Library.

The board reviewed chapters 5-8 in Serving Our Public 4.0. Ingram recommended that the Library hold an in-service on fire safety for staff.

Committee Reports

Budget & Investments:

No report.

Building & Grounds:

Cory Swanson (Roofing Dog) will begin construction on the Library roof October 16. He anticipates finishing the work by the end of the next day, or by the morning of the 19th at the latest. Work will not obstruct access to the building.

Policy & Planning:

Ingram and Huls concurred that VESSA will not necessitate any changes to our policies.

Old Business

COVID and Library Services

Our COVID policies remain in place.

New

Copier Lease

McKinney signed the lease for the new copy machine. It will arrive soon.

New Business

McKinney encouraged Trustees to contact their Village Board members to express concerns about the proposed TIF district. Impacts of the proposed TIF will be discussed at the November Board meeting.

Adjournment

Schaefer moved to adjourn the meeting. Huls seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Munday, Schaefer.

The meeting was adjourned at 8:09 pm. The next meeting is scheduled for Thursday, November 16, 2023 at 7:00 pm.

Respectfully submitted,

Carol Emmerling-DiNovo, Secretary Pro-Tem