

St. Joseph Township-Swearingen Memorial Library Board of Trustees
Minutes of the Thursday, September 19, 2024 meeting:

Members present: William Hechler, Dawn Huls, Rick Ingram, Jessica Kerner (Secretary), Kathy Munday (President), Andrew Schaefer (Treasurer)

Others present: Susan McKinney (Librarian)

Absent: Carol Emmerling-DiNovo (Vice President)

Call to Order

Munday called the meeting to order at 7:05 pm.

Approval of Minutes

Schaefer moved to approve the minutes of the May 23, 2024 meeting. Huls seconded it. Roll Call vote: Yes: Hechler, Huls, Kerner, Munday, Schaefer. Ingram absent from vote. The motion carried.

Treasurer's Report

Schaefer gave the Treasurer's Report. As of September 19, 2024, the Gifford Township account will have a balance of \$55,585.71 The Gifford Trust account will have a balance of \$12,077.71. Schaefer will take care of the CD that matured yesterday by renewing it. Hechler moved to approve the Treasurer's Report. Munday seconded it. Roll Call vote: Yes: Hechler, Huls, Kerner, Munday, Schaefer. Ingram absent from vote. The motion carried.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently distributed:

Type/Account #	Due Date	Investment Value	Interest Rate
CD Longview/1499	9/18/2024	15,000	3.21%
CD Gifford/8326	11/18/2024	15,000	3.25%
CD Longview/0145	11/22/2024	15,000	3.21%
CD Gifford/8575	7/30/2025	30,000	2.96%
CD Longview/4641	8/24/2025	15,000	2.97%

Librarian's Report

McKinney reports that this summer was the best reading program since COVID. 125 people attended the end of program party. She went over-budget on programs this year due to the extra activities during the summer reading program. McKinney will be asking to move some money in the budget. The May Book Sale earned \$485.90 and August Book Sale earned \$595.52. Story Time, Senior Citizens Bingo, and the Adult Coloring Program will continue to run. McKinney and the library staff continues to run the barcode duplicator to update all of the barcodes on library items. The ten year survey required by the state will finish up at the end of September, and McKinney has collected all of the feedback provided.

McKinney shared a thank you from Thea Hinkel, whom she helped with her Silver Star project for Girl Scouts. Thea started a book cart for the VA, who closed their library during COVID and never reopened.

Committee Reports

Budget & Investments:

Kerner moved to approve the movement of \$1000 from Books to Programs and \$500 from Supplies to Postage in the 2024 budget that McKinney requested. Schaefer seconded it. Roll Call vote: Yes: Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

Building & Grounds:

Carol has been taking care of the weeds, and Andy has been trimming around the sign.

Policy & Planning:

None

Old Business

COVID and Library Services -Keep as is. There have been no complaints.

TIF Update- McKinney received an email from Joe Hackney about meeting with her and the board about the TIF district being considered by the village. We will invite Joe to the October board meeting.

Homefield Electric quote – Homefield Electric provided McKinney with a quote for electric rates. The board discussed the rates. Munday moved to continue to work with Ameren directly. Schaefer seconded it. Roll Call vote: Yes: Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

New Business**Serving Our Public**

The board reviewed the checklists in chapters 1-4, Serving Our Public for the Per Capita Grant.

November Meeting: We have moved the November meeting date to November 14, 2024 at 7:00 pm.

Adjournment

Ingram moved to adjourn the meeting. Hechler seconded it. Roll Call vote: Yes: Hechler, Huls, Ingram, Kerner, Munday, Schaefer. The motion carried.

The meeting was adjourned at 8:14 pm. The next meeting is scheduled for Thursday, October 24, 2024 at 7:00 pm.

Respectfully submitted,

Jessica Kerner, Secretary