

St. Joseph Township-Swearingen Memorial Library Board of Trustees
Minutes of the Thursday, January 18, 2024 meeting:

Members present: Carol Emmerling-DiNovo (Vice President), William Hechler, Dawn Huls, Rick Ingram, Kathy Munday (President), Andrew Schaefer (Treasurer)
Others present: Susan McKinney (Librarian)
Absent: Jessica Kerner (Secretary)

Call to Order

Munday called the meeting to order at 6:58 pm.

Approval of Minutes

Munday moved to approve the minutes of the November 16th, 2023 meeting as written. Schaefer seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Munday, Schaefer. The motion carried.

Treasurer's Report

Schaefer gave the Treasurer's Report. As of January 18, 2024, the Gifford Township account will have a balance of \$66,430.72. The Gifford Trust account will have a balance of \$10,316.88. There are no CDs that come due until July of 2024. Munday moved to approve the Treasurer's Report. Emmerling seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Munday, Schaefer. The motion carried.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently distributed:

Type/Account #	Due Date	Investment Value	Interest Rate
CD Gifford/8575	7/30/2024	30,000	3.25%
CD Longview/4641	8/24/2024	15,000	3.21%
CD Longview/1499	9/18/2024	15,000	3.21%
CD Gifford/8326	11/18/2024	15,000	3.25%
CD Longview/0145	11/22/2025	15,000	3.21%

Librarian's Report

McKinney submitted her report. McKinney will be off February 1-5. The library ran out of holiday crafts; able to hand out to about 100 families with minimal cost. The Winter Used Book Sale began January 2nd, and are over \$300 already. The library received the "Love Your Library" grant check from ILA. McKinney suggested we put \$500 in Audio-Visual, \$1000 in books, and \$500 in programs. Hechler moved to divide the money as McKinney suggested. Huls seconded. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Munday, Schaefer. The motion carried.

McKinney finished the Per Capita Grand in December and submitted it to the State Library. The library is going to partner with Geschenk to start a local book club, alternating meeting locations. The library received \$400 in memory of Joanna Ingram. The family asked that the library use the money to buy books that Joanna would enjoy reading. Mike Birt reconnected lights in the furnace room and replaced ballasts the last time he was in. AT&T's special rate ended in October, and McKinney has been working on a new rate. They charged us \$582.52 in December, but the overpayment made will be credited to the monthly bill to make it right. We received a thank you for donating gift certificates to the St. Joe Alumni Association.

Committee Reports

Budget & Investments:

The board discussed some year-end payroll issues discovered by the accountant.

Building & Grounds:

The board discussed security and safety issues. Ingram will get some estimates for sensors and other security measures for the building.

Policy & Planning:

None

Old Business

COVID and Library Services

Keep as is. There have been no complaints.

TIF Update

McKinney read the letter from Jessica Kerner, who was present at the November school board meeting. The village has not provided any specific information on their plan for the TIF district to any other affected organizations yet.

New Business

None

Adjournment

Schaefer moved to adjourn the meeting. Emmerling seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Munday, Schaefer. The motion carried.

The meeting was adjourned at 7:57 pm. The next meeting is scheduled for Thursday, February 15, 2024 at 7:00 pm.

Respectfully submitted,

Jessica Kerner, Secretary