

**St. Joseph Township-Swearingen Memorial Library Board of Trustees
Minutes of the Thursday, May 18, 2023 meeting:**

Members present: Carol Emmerling-DiNovo, William Hechler (Vice President), Dawn Huls, Rick Ingram, Jessica Kerner (Secretary) – arrived at 7:40 for end of meeting, Kathy Munday (President)

Others present: Susan McKinney (Librarian)

Absent: Andrew Schaefer (Treasurer)

Call to Order

Munday called the meeting to order at 7:01 pm.

Approval of Minutes

Ingram moved to approve the minutes of the April 20th meeting as written. Hechler seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Munday. Not present yet: Kerner. The motion carried.

Treasurer's Report

McKinney gave the Treasurer's Report. As of May 18, 2023, the Gifford Township account has a balance of \$37,430.56. The Gifford Trust account has a balance of \$9,691.11. No CDs come due until July. The library will be receiving \$1,000 in grant money for the Summer Reading Program. Emmerling moved to approve the Treasurer's Report. Munday seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Munday. Not present yet: Kerner. The motion carried.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently distributed:

Type/Account #	Due Date	Investment Value	Interest Rate
CD Gifford/8575	7/30/2023	30,000	0.50%
CD Longview/4641	8/24/2023	15,000	0.50%
CD Longview/1499	9/18/2023	15,000	0.50%
CD Gifford/8326	11/18/2023	15,000	1.00%
CD Longview/3254	11/22/2023	15,000	0.35%

Librarian's Report

McKinney submitted her report. McKinney will be off June 1-3. The Spring Used Book Sale began May 1st and will run until May 25th. It has made \$250 so far. Junior Librarian Orientations were held, and there will be 17 junior librarians for the summer. McKinney has agreed to be a part of Illinois Libraries Present Season 3 at a cost of \$70 this year. The Summer Reading Program begins June 5. McKinney has scheduled Maha Chahine to do a Middle Eastern culture/language program on June 8. Local author, Doug Swinford will be conducting an author talk on June 12 at 6pm. Bonnie will be in charge of the sidewalk chalk art on June 9 and July 7. Brookdale will be here once in June and once in July. Live Action Candyland will be held on Monday, July 3rd at 10am on the south lawn. We received a \$1000 grant from Ameren for the Summer Reading Program party. Karen Davis passed away and her Bible study group gave \$185 in her memory. McKinney read a letter from the state about library access for all. We honor the ALA Bill of Rights.

Committee Reports

Budget & Investments:

No CDs come due until July. At the next meeting, we will discuss giving the treasurer permission to sign off on notes as individual CDs mature.

Building & Grounds:

Thank you to Emmerling for weeding and landscaping work and to Hechler for trimming trees. The book drop is rusting. McKinney will contact some auto body shops to check availability to resurface. McKinney asked for suggestions on who to contact.

Policy & Planning:

The committee will present changes tonight under Old Business.

Old Business**COVID and Library Services**

Having no time limit has been working well.

Policy & Planning

Hechler moved to vote to pass all policy changes presented and discussed in April. Huls seconded it. Roll Call Vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday. The motion carried.

New Business**Officer Elections**

Slate: Kathy Munday – President, Carol Emmerling-DiVono – Vice President, Jessica Kerner – Secretary, Andrew Schaefer – Treasurer

Ingram moved to vote the slate. Emmerling seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday. The motion carried.

Committee Appointments by President

Munday moved to appoint the following to committees:

Building and Grounds: Hechler and Emmerling

Policy and Planning: Ingram and Huls

Budget: Schaefer and Kerner

Kerner seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday. The motion carried.

Adjournment

Hechler moved to adjourn the meeting. Huls seconded it. Roll Call vote: Yes: Emmerling, Hechler, Huls, Ingram, Kerner, Munday

The meeting was adjourned at 8:04 pm. The next meeting is scheduled for Thursday, June 15, 2023 at 7:00 pm.

Respectfully submitted,

Carol Emmerling-DiNovo, Secretary Pro-Tem